



University Court
Agenda

2 September 2021

A meeting of the University Court will be held at **2.05 pm on Thursday 2 September 2021** in the Augusta Suite of the Carnoustie Golf Hotel. It will be preceded by an informal lunch in the **Calder's Bistro** of the Hotel from 12.00 – 1.30pm and tea and coffee in the Augusta Suite Foyer from 1.30 – 2.00 pm.

Dr Christine Milburn
Senior Policy Officer (Corporate Governance)
Academic & Corporate Governance
Email: c.c.milburn@dundee.ac.uk

- Notes:
- (1) *Preliminary matters on which discussion is expected are included in **Part A** of the Agenda. Strategic matters on which discussion is expected are included in **Part B**. Core business matters on which discussion is expected are included in **Part C**. **Part D** comprises other matters for report. At the beginning of the meeting the Chair will give members the opportunity to identify items in **Part D** on which they would wish to comment or ask questions.*
 - (2) *Items indicated as reserved business are to be discussed in closed session by members of Court and appropriate University officers (at the invitation of the Chair).*
 - (3) *Members should declare at the beginning of the meeting, or during the meeting if it becomes appropriate to do so, any pecuniary or other material interest they may have in any matter which is to be discussed by the Court. In cases of doubt, further advice may be obtained from the Secretary of the University (tel. 01382 384006).*

PART A - PRELIMINARY MATTERS

- 1. **MINUTES**
 - (1) Minutes of the meeting of Court on 15 June 2021 are enclosed for approval. **A**
- 2. **MATTERS ARISING**
 - (1) Action Log
Enclosed for members' information. **B**
 - (2) Approval of Amendments to Statute 9(1)(e) (Minute 35(3) of 23 February 2021)
The Court is invited to note that on 14 July 2021 the Privy Council formally approved amendments to Statute 9(1)(e) as set out in the minutes of the meeting of the Court on 17 November 2020 and 23 February 2021. Under the commencement arrangements approved by the Court the new Statute will come into effect after the end of the term of office of the current Lord Provost of Dundee.
 - (3) Emergency Committee (Minute 83)
The Court is invited to note that the Emergency Committee constituted by the Court at its meeting on 15 June 2021 was not required to meet over the summer period.

PART B – STRATEGIC MATTERS ON WHICH DISCUSSION IS EXPECTED

- | | | |
|----|---|----------|
| 3. | CHAIR'S REPORT TO COURT
The Chair will update the Court in relation to his activities at a University and sectoral level since the last meeting of the Court. | C |
| 4. | REPORT ON NSS OUTCOMES
The Vice-Principal (Education) will introduce the enclosed report. | D |
| 5. | UNIVERSITY EXECUTIVE GROUP REPORT TO COURT
Report enclosed for members' information. | E |
| 6. | REPORT TO COURT FROM THE DUSA PRESIDENT
Report enclosed for members' information. | F |
| 7. | RISK APPETITE STATEMENT
The Court is invited to approve the revised Risk Appetite Statement. | G |
| 8. | HR TOOLKIT FOR STRATEGIC CHANGE
Paper enclosed for consideration and approval. | H |

PART C – CORE BUSINESS ON WHICH DISCUSSION IS EXPECTED

- | | | |
|-----|--|----------|
| 9. | CONVENERS' REPORTS
The Conveners will introduce reports from their committees highlighting business of particular interest and relevance to the Court. | I |
| 10. | ANNUAL REPORT TO THE SFC ON INSTITUTION-LED REVIEW 2020/21
Report enclosed for approval and signature by the Chair of Court. | J |
| 11. | RACE EQUALITY CHARTER
To note the update provided on the submission and consider the draft objectives for the Court. | K |
| 12. | NARRATIVE FOR THE SENATUS ACADEMICUS
To agree the narrative for inclusion in the Court report to the Senate. | |

PART D - OTHER MATTERS FOR REPORT AND APPROVAL

- | | | |
|-----|--|-----------|
| 13. | DUSA MANIFESTO
Enclosed for members' information. | L |
| 14. | COMMITTEE REPORTS
(1) <u>Audit & Risk Committee Minutes</u>
(i) <u>Minute of the meeting of the Committee on 10 August 2021 enclosed for approval</u> | M1 |

- (ii) Reserved Business: Minute 9 from the meeting on 10 August 2021
The University asserts that this information is exempt from public disclosure and claims exemptions in S.30(b)(i) of the Freedom of information (Scotland) Act 2002.
- Minute 9 enclosed for approval. **M2**
- (2) Finance & Policy Committee Minutes
 Minutes from the meeting on 3 August 2021 enclosed for approval. **N**
- (3) Governance & Nominations Committee
 Minutes from the meeting on 3 August 2021 enclosed for approval. **O**
- (4) People & Organisational Development Committee
 Minutes from the meeting on 19 August 2021 enclosed for approval. **P**
15. **SENIOR STAFF APPOINTMENTS**
 Report enclosed for information. **Q**
16. **GOVERNOR DEVELOPMENT PROGRAMME**
 The new Advance HE Governor Development Programme is available from:
<https://www.advance-he.ac.uk/governor-development-programme-gdp#events>
17. **ANNUAL REVIEWS OF EFFECTIVENESS**
- (1) Annual Report from the Chair of Court
 Annual Report enclosed. **R1**
- (2) Process and Survey Summary
 Documentation to support of the Annual Review of the Effectiveness of the Court and the Annual Review of the Effectiveness and Performance of the Chair of Court are enclosed. **R2**

The programme and materials to support day 2 of the Court Retreat are provided separately.

Further performance indicator data is available from
<https://dmail.sharepoint.com/sites/MIPortal/SitePages/Performance-measures-dashboard.aspx>
 using your University Username and Password.